

Thomas Memorial Library Board of Trustees
Minutes of Meeting: Thursday, February 18, 2016 at 6:30 pm

In Attendance:

Ken Piper, *Chair*
Julia Bassett Schwerin, *Secretary*
Gil Brennan, Becky Fernald, RuthAnne Haley, Martha Palmer, *Trustees*
Kyle Neugebauer, *Library Director*
Patricia Grennon, *Town Councilor*

Absent:

Debbie Peck, *Trustee*

Agenda:

- **Call to order:** 6:31 PM
- **Approval of Meeting Minutes: January 2016**
 - A motion was made to accept the **minutes** of the January 21, 2016 **meeting**. The motion was unanimously **approved**.
- **Library Director's Report - January 2016**
 - Budget will say on par for the year but Kyle is interested in merging two part-time positions in to a single full time position in July.
 - MSLN internet funding has ended leaving the TML with \$1500/yr. in new costs.
 - The library has developed a series of rules around the gaming room gathered from other libraries. Controllers are now being kept at the desk.
 - Kyle expressed the desire to do more programming. Ken mentioned sub-committee that was looking into this prior to the building construction. Patty says the Town is working on developing consistent studies possibly with an outside party.
- **Election for TML BoT Officers**
 - A slate of new officers was unanimously approved. Ruthann will be Chair, Martha will be the Gallery Director, and Ken will be the Secretary for 2016.
- **TMLF Committee on Grants for TML (George Morse, Chair)**
 - George was seeking a member of the Trustees to sit on a new grant committee for the TMLF. Gil volunteered and was unanimously approved for this position.
- **Library Website**
 - Ruthanne brought up the subject of branding as well as some of the updates needed on the website. She will communicate these to Kyle.
- **Goals for 2016**
 - **Update on Building policy and Displays and Exhibits policy**

- Ruthanne and Ken will continue to work on this with Kyle.
 - **Exploration of Shared Services**
 - Martha and Becky will work on this sub-committee.
 - **Exploration of Programming interests in the Community**
 - Gil and Debbie will work on this sub-committee.
 - **Other**
 - Discussion regarding purchasing a 3D printer. Kyle approves of the maker direction of libraries. There is discussion of the Spurwink school possibly being used for a maker lab. While this would be exciting the Trustees were concerned about the impact it may have on the already strained parking situation during peak library hours.
 - **Confirmation of next meeting:** Thursday, March 17, 2016 @ 6:30 P.M.
 - **Adjournment:** 8:22 PM
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Citizen Participation at Meetings & Workshops

TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15 minutes. If there are more speakers than the time available, the Chair may allocate the speaking time in order to balance the debate. The public participation portion shall conclude when the Board of Trustees begins its discussions.